

Meeting Minutes

Tuesday, June 16th

6:30PM Iowa Cattleman's – Ames, IA

Type of Meeting: Board of Directors

Meeting called to Order – Tammi Adix, President at 6:33 PM

Roll Call: Matt Winters, Vice President; Director at Large – Cindy Johnson, Steve Kunde, Shanen Ebersole, Kyle Defreese: District 1 – Becky Grier, District 2 – Brian Hamrick, District 3 – Shane Vaughan, District 4 – Loren Meyer, District 5 – Jackie Kincaid, District 6- Cassie George, District 7 – Rosalie Carlson, District 8 – Wade Ellerbroek; Ex-Officio, Kim Strong, Secretary Treasurer – Roxanne Burton

- On Site: Tammi Adix, Matt Winters, Cindy Johnson, Shanen Ebersole, Kyle Defreese, Becky Grier, Brian Hamrick, Shane, Vaughan, Loren Meyer, Jackie Kincaid, Cassie George, Rosalie Carlson, Kim Strong, Roxanne Burton; Via Phone: Wade Ellerbroek; Guests: Lori Long, Kelly Birkenholtz; Absent: Steve Kunde

Order of Business

- I. Approval of May 19th Board Meeting Minutes.
 - a. Roxanne Burton asked for feedback on format: Discussion of corrections to be made.
 - b. Loren Meyer made a motion to approve the minutes with the discussed corrections. Shanen Ebersole seconded the motion. All in Favor say I, Opposed – none, no Did Not Vote. May BOD Minutes approved as corrected.
- II. Treasurers Report
 - a. The only missing balance at the time of the meeting was District 8, Wade Ellerbroek said he would have them sent to Roxanne Burton.
 - b. Jackie Kincaid confirmed Wells Fargo Savings \$681.59 as current.
 - c. Shanen Ebersole made a motion to approve the May 2020 Treasurer's Report. Loren Meyer seconded the motion. All in Favor say I, Opposed – none, Did Not Vote – none. May Treasurer's Report approved.
- III. Old Business
 - a. Testing/Member concerns – Laurie Long Letter attached
 - i. Tammi Adix sent Laurie Long's document to all BOD members for their review.
 1. Dog issues are dependent on City Ordinances, IQHA cannot police this issue.
 2. The Show Manager's phone number was posted on the Show Bill and several places throughout the Facility.
 3. Practice times were posted per discipline; however, after the posted hours the arena was open to all. Going forward the BOD will callout any individual's activity that appears to be dangerous. The BOD appreciates the Safety Issue brought to their attention.

IV. Ranch Horse –Show Bill

a. Corrections

- i. Revise the verbiage for the title from Open Show to All Bred Ranch Horse Show.
- ii. Revise the Saturday Ranch Horse Show start at 7:30 AM, Other Show start at 8:00 AM.
- iii. Renumber the Ranch Horse class with the official AQHA 500 series numbers.
- iv. Revise the Arrival section to Horses may come in Tuesday, September 22, 2020 after 12:00 PM.
- v. Delete Jamie's phone number in the Shavings section.

- b. Shanen Ebersole made a motion to approve the Show Bill with the afore mentioned corrections. Kim Strong seconded the motion. All in Favor say I, Opposed – none, Did Not Vote – none. Show Bill approved and motion passed with corrections.

V. Accounting – Contract

a. Computer and Software

- i. Brian Hamrick made a motion to purchase a computer and Quick Books Desktop software. Kyle Defreec seconded the motion. All in Favor say I, Opposed – none, Did Not Vote – Shanen Ebersole. Move forward with Computer and Software purchase.

- b. Discussion of transactions are minimal due to lack of shows.

c. Bookkeeper

- i. Shanen stated she will bring Quick Books up to date to include January to June 1, 2020 at the flat rate of \$750.00.
- ii. The Bookkeeper rate of \$500 per month and \$100 per month for the District bookkeeping, will be paid for the months going forward.
- iii. Wade Ellerbroek made a motion to hire Shanen Ebersole as bookkeeper at the rates afore mentioned. Rosalie Carlson seconded the motion. All in Favor say I, Opposed – none, Did Not Vote – Shanen Ebersole. Motion passed; Shane Ebersole is approved as IQHA Bookkeeper. The Executive Committee will revise contract and send out for approval.

VI. Fall Classic – Staffing – Show Bill – Sponsorships

a. Fall Classic Changes

- i. Added AQHA Ranch Trail to run concurrent with Open/Any Breed Working Ranch Trail-Open
- ii. Rosalie Carlson made a motion that Shanen Ebersole revise the show bill and send out to BOD with vote for approval. Loren Meyer seconded the motion. All in Favor say I, Opposed – none, Did Not Vote – Shanen Ebersole.

b. Staffing

- i. Show Manager/Show Secretary – Melissa Street resubmitted her bid.
 1. \$700/day for Show Manager/Show Secretary – Melissa Street and Patrick Keiser.
 2. They make their own travel reservations, before they proceed, they are to check with either Tammi Adix or Matt Winters to make sure travel expense is not excessive.
 3. Shanen Ebersole made a motion to approve Show Manager and Show Secretary as listed. Brian Hamrick seconded the motion without any travel qualifications. Kim Strong will give Show Manager/Secretary's email to Tammi Adix and Matt Winters in order to contact Melissa Street. All in Favor say I, Opposed – none, Did Not Vote – none.
- ii. Shavings

1. Kim Strong spoke with Jamie Zuidema, if cancel show Jamie needs 1-week prior notice.
2. We will need to rent a forklift.
3. Tammi Adix spoke with Hawkeye Wood Shavings.
4. All in Favor of Jamie Zuidema say I, no Opposed, no Did Not Vote. Kim Strong will contact Jamie for Shavings supplier.

c. Drug Testing – Tabled per President, Tammi Adix, due to lack of details.

d. Sponsorships

- i. Loren Meyer and Kyle Defreece reported that they need to get together to discuss sponsorships.

VII. 2020 Budget

a. Wade Ellerbroek made a motion to approve the 2020 Budget. Rosalie Carlson seconded the motion. All in Favor say I, no Opposed, Did Not Vote - Kim Strong

VIII. 2020 Year End Points

- a. Becky Grier made a motion to suspend Year End Awards and roll over Amateur Nomination Fee to 2021; however, the nomination fee may be refunded upon request. Wade Ellerbroek seconded the motion. All in Favor say I, no Opposed, no Did not Vote. Motion passed and move forward with no year-end awards for 2020. Tammi Adix will ask Missy Merwald to post the Year End Award decision on website.

Director Absences: Rosalie Carlson made a motion the BOD go into closed session, Kyle Defreece second motion. BOD came out of closed session @

New Business

Reports

- District 1 – no report, no meeting, nothing on books, Suspend OCAP until 2021
- District 2 – no report, like to get a trail ride for August. All BOD appreciated all the work Brian has done
- District 3 – No report
- District 4 – No report
- District 5 – Planning a Trail Ride at Elk Rock State Park Knoxville, Ia. September 18-20; move in 9/18, 9/19 morning donuts for meet & greet, afternoon fun show, some type of pot luck in evening. Looking for prizes and donations for some type of contest.
- District 6 – no report
- District 7 – no report
- District 8 – went to Pitzer Sale, reported on Sale Prices
- Other Reports: Ranch Horse Futurity – 94 paid stallion enrollments, may get 2 more, seven horses died – numbers are down by a handful
- Directors at Large: Cindy Johnson – no report, Kyle Defreece – no report, Shanen Ebersole – no report.
- Shane Vaughan – excited or Ranch Horse Show
- Youth – no report
- Amateur – no report

Meeting Adjournment by President, Tammi Adix, at 9:06 PM

- All in Favor say I, no Opposed, no Did Not Vote. Meeting Adjourned.

Respectfully Reported by Roxanne Burton, IQHA Secretary Treasurer

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